

Surrey Bike Scheme

For Children Looked After and Care Leavers

TERMS OF REFERENCE

This document is intended for the reference of the worker making an application on behalf of the young person. As part of the application form, the young person will be asked to confirm that they agree with the requirements of the scheme.

Eligibility and Terms:

- This scheme is open to Children Looked After age 5 years plus and Care Leavers (up to 25 years of age)
- The application should evidence the positive difference a bike would make to the child/young person
- In the first instance, we recommend considering a refurbished bike. Refurbished bikes offer a number of benefits, including lower cost, environmental sustainability, and often a higher standard of quality than a new bike within the same budget.
- Young people who are based **within the county** will primarily be triaged to Active Surrey for a **free refurbished bike**.
- Where necessary, a financial contribution towards the cost of the chosen bike may be required. The required contribution will depend on the bike selected; for example, the contribution is likely to be lower for a refurbished bike. No additional funding will be provided by Surrey County Council beyond the agreed contribution amount.
- The child/young person should not already have a useable bike.
- For safety reasons, a suitable cycle helmet must also be purchased.

All applications will be reviewed on a case-by-case basis and therefore there may be exceptions to the eligibility outlined above.

Please note there are a limited number of contributions available.

The Contribution:

Surrey County Council are gifting a contribution towards a bike and helmet to help young people lead an active, healthy and green lifestyle.

Young people who are based **within the county** will primarily be triaged to Active Surrey for a **free refurbished bike**. The application will be triaged as appropriate, and you will be sent further information if applicable. Please ensure you complete the Surrey Bike Scheme application form and the team will advise next steps.

Young people who are based **out of county** can select from the below options.

All applications will be reviewed on a case-by-case basis and therefore there may be exceptions to the eligibility outlined above.

Refurbished Bike

Purchase of a refurbished bike – *a refurbished bike is generally more affordable and an eco-friendly option*. This award includes the cost of a helmet and lock.

Age range	Contribution to refurbished bike (incl. helmet and lock)
5-10	£175
11-15	£250
16+	£250

Please research to identify your chosen bike/supplier. Once you have identified a suitable refurbished bike, please contact the Bike Scheme team who will process this.

New Bike Voucher

If the young person is placed out of county, and/or a refurbished bike does not meet their requirements (please specify reasons) then a voucher can be awarded as follows.

Please research to identify your chosen bike/supplier. A voucher will be emailed to the allocated worker, who will support the young person with purchasing a bike. This award includes the cost of a helmet and lock.

Age range	Contribution to new bike (incl. helmet and lock)
5-10	£150
11-15	£200
16+	£200

We ask that you provide proof of purchase of the bike. If you fail to provide proof of purchase for the intended use, please note that we reserve the right to ask for the money back and we may be unable to accept any future applications to the scheme.

We are unable to support the purchase of a bike through eBay or similar online marketplace sites unless they are directly linked to an official refurbished bike project scheme.

If your application has not been approved, we will contact you to explain why.

For the Parent/Carer/Keyworker:

Through the Surrey Bike Scheme, the child/young person has received a gift from the council, a contribution to help purchase a bike, helmet and lock. The selected bike will be the child/young person's responsibility. It means the warranty is theirs and your responsibility. Please consider the following:

- Insurance – adding the bike to your household or contents insurance, or additionally separate insurance. This would also mean that if it were stolen then you would need to support them to report this to the Police, and with insurance make a claim. Please be assured there is no expectation that Foster Carers will protect bikes under their household insurance, however if you do, SCC will not be able to fund this. British Cycling offer discounted insurance for members which you can read more about here <https://www.britishcycling.org.uk/bikeinsurance>
- Supporting the young person if they would like to save some money and/or use their own money to buy a more expensive bike, where our contribution goes towards that. **No additional funding will be provided by SCC beyond the contribution.**

Guidance and Advice:

We strongly encourage you to take part in training sessions offered by Surrey's **Bikeability** team, either through School or in the community if you have not already done so. You can find out more [here](#) and [here](#).

The bike you purchase will be your responsibility if you break or lose the bike it will not be replaced by the council. If your bike has been stolen, you will need to report this to the police as soon as possible. In these unfortunate circumstances you can make a new application to the bike scheme however there is no guarantee the application will be successful due to demand and allocation.

There are a few ways you can keep you and your bike safe:

- When purchasing a lock, we would recommend a D lock.
- Park your bike in a busy area where there is CCTV.
- Get your bike marked and registered for info see [Surrey Police bike protect](#)
- Insurance – you or your carer can add the bike to your household or contents insurance, or additionally, separate insurance. This would also mean if the bike was stolen you would need to report this to the police and make a claim with your insurers. You can speak to your foster carer or keyworker about this.

For queries and to apply to the Bike Scheme, please contact celebration.fund@surreycc.gov.uk.